



THE SECRETARY OF THE INTERIOR
WASHINGTON

MEMORANDUM

To: Members and Alternates
Glen Canyon Dam Adaptive Management Work Group

From: Secretary *Sally Jewell* JAN 05 2015

Subject: Secretarial Designee – Glen Canyon Dam Adaptive Management Work Group

The Grand Canyon is one of the Nation's – and the world's – treasures. Glen Canyon Dam is a critical Federal facility on the Colorado River, and its operation is necessary for the orderly and efficient management of the Colorado River. Balancing the needs of Grand Canyon protection with the purposes and benefits of Glen Canyon Dam is a challenging and important priority for the Department of the Interior (Department). I believe that it is essential that the Department continues to have timely, constructive input and recommendations on our management activities related to the operation of Glen Canyon Dam and the Grand Canyon. I value the hard work and consensus-building function of the Glen Canyon Adaptive Management Work Group (AMWG).

Ms. Anne Castle served as the Secretary's designee to the AMWG for over 5 years. With Anne's recent retirement from Federal service, I appreciate the effective job that she did and the intensity and drive she carried with her in meeting the Work Group's goals as my AMWG designee.

With Anne's departure, I have asked Ms. Jennifer Gimbel to succeed Anne as my designee to the AMWG. Jennifer is uniquely qualified to serve in this position. Jennifer formerly served as the Director of the Colorado Water Conservation Board. She worked on Colorado River issues for nearly 30 years. Ms. Gimbel first worked for the Wyoming Attorney General and then for the Colorado Attorney General on water, natural resource, and environmental issues. She has been involved with the AMWG since 2008.

The AMWG is a Federal Advisory Committee established to advise me of the effects of Glen Canyon Dam operations and other management actions. Pursuant to the charter that I approved on August 22, 2013 and filed with the General Services Administration and Congress on August 23, 2013, effective immediately, I hereby appoint Ms. Jennifer Gimbel as the Designated Federal Officer and my designee for the AMWG, as provided in the Federal Advisory Committee Act (Sec. 10, Pub. L. 92-463), replacing former Assistant Secretary Anne Castle. In particular, as the Department's "designee" on the AMWG, Ms. Gimbel will be responsible for timely dissemination and consideration by the Department of formal recommendations and other related input from the AMWG. Ms. Gimbel will also serve as the primary spokesperson to convey my decisions and views, as appropriate, to the AMWG.

In addition, in light of the recent retirement of Mr. Larry Walkoviak, effective immediately, I hereby designate the Regional Director (or Acting Regional Director) to serve as the Department's Permanent Alternate Designated Federal Officer for the AMWG. In the absence of, or as directed by, Ms. Gimbel, the Regional Director is hereby authorized to carry out all duties and responsibilities of the Designated Federal Officer.

The responsibilities of the Designated Federal Officer and the Department's Permanent Alternate include:

- orienting new committee members;
- scheduling meetings, preparing meeting agendas;
- ensuring public participation;
- attending all meetings of the AMWG, chairing the meetings, and adjourning the meetings when it is in the public interest;
- maintaining the records, reports, transcripts, minutes, appendices, working papers, drafts, studies, agendas, or other documents which are made available for public inspection and copying as a single location in the agency until the advisory Committee ceases to exist;
- maintaining detailed minutes; and
- maintaining records of costs.

It is my intention that the daily responsibilities for carrying out the primary administrative and routine functions identified above will continue to be carried out by the Upper Colorado Regional Office of the Bureau of Reclamation.