

**Approximate Timelines for the Development and Implementation of the TWP (Table 1) and  
Criteria for Review and Revisions (Section 2.7)**

**March 6, 2019  
Passed by Consensus by the AMWG**

**Table 1.** Approximate timelines for the development and implementation of the TWP. Dates shown are estimated targets. Dates are shown which implement the 2021-23 TWP for reference.\*

<b>Month</b>	<b>Year-1 (2020) (development of TWP)</b>	<b>Year-2 (2021)</b>
December (year prior)	GCMRC and Reclamation produces annual project reports document for GCDAMP review.	
January	Annual reporting meeting and information synthesis (2 days) followed by 1-day TWG meeting to review budget and provide initial guidance to GCMRC and Reclamation. TWG reviews progress in addressing Information Needs and research accomplishments.	Annual reporting meeting (1-2 days) followed by 1-day TWG meeting with a primary emphasis on reporting results/findings/scientific advances on previous work plan.
February	GCMRC meets with tribes and DOI agencies. GCMRC follow-up with BAHG on priorities and areas of emphasis on TWP. GCMRC meets with cooperators to develop projects. AMWG meeting to discuss initial priorities. DOI and Federal family input.	
March	GCMRC and Reclamation will develop an initial TWP based on DOI priorities and input from scientists, the TWG, and DOI/DOE family. Initial TWP presented to DOI and Secretary's Designee.	
April	GCMRC meets with tribes and DOI agencies. April TWG meeting to consider draft TWP, including anticipated funding sources. Unresolved issues or conflicting priorities will be resolved by DOI in consultation with the DOI Family. GCMRC begins development of second draft TWP.	BAHG and TWG considers potential changes to the Fiscal Year 2 TWP based on criteria in section 2.7.
May	GCMRC and Reclamation provide a second draft TWP to the BAHG, Science Advisors, DOI agencies, and tribes for their review and comment. GCMRC meets with tribes, BAHG, to get input on TWP. GCMRC develops third draft of TWP.	
June	GCMRC and Reclamation finish third draft for review. TWG meets to provide input on the draft GCMRC and Reclamation TWP and provide a recommendation to the AMWG.	TWG recommends Fiscal Year 2 (2022) budget of TWP to AMWG.
July	GCMRC and Reclamation provide a final draft TWP to the AMWG for their review.	
August	AMWG meets to provide input on the GCMRC and Reclamation draft TWP and provide a recommendation to the SOI.	AMWG recommends Fiscal Year 2 (2022) budget of TWP to SOI.
September	SOI reviews the budget and work plan recommendation from AMWG.	
October 1	Fiscal Year 1 begins under the TWP guidance.	Fiscal Year 2 begins under the TWP guidance.
November 1	Consumer Price Index becomes available.	
Late November	Science and management meeting with DOI and cooperators.	Science and management meeting with DOI and cooperators.
December	Budget is finalized. USGS produces GCMRC annual project reports document for prior year work.	GCMRC produces annual project reports document.

**Table 1 (continued).** Approximate timelines for the development and implementation of the TWP. Dates shown are estimated targets. Dates in parentheses are shown which implement the 2021-23 TWP cycle for reference.

Month	Year-3 (2022)	Year-4 (2023)
January	Annual reporting meeting and information synthesis (2 days) followed by 1-day TWG meeting to review initial results and findings of TWP. Potential TWP changes may be identified.	Process starts again under year 1.
February	BAHG/agencies/tribes meetings to consider mid-work plan adjustments to TWP, February through March.	
March		
April	Consider mid-work plan adjustments at TWG meeting. BAHG and TWG considers potential changes to the Fiscal Year 3 TWP based on criteria in section 2.7.	
May		
June	TWG considers and recommends mid-work plan adjustments to TWP and a recommendation for Fiscal Year 3 (2023) budget.	
July		
August	AMWG meets and considers mid-work plan adjustments to TWP recommended by TWG and recommends Fiscal Year 3 (2023) budget to the SOI.	
September		
October 1	Fiscal Year 3 begins under the TWP guidance.	
November 1	Consumer Price Index becomes available.	
Late November	Science and management meeting with DOI and cooperators. New TWP development meeting within DOI.	
December	USGS produces GCMRC annual project reports document for prior year work.	

\* Table 1 calendar years have been updated to reflect development of the 2021-2023 Triennial Work Plan.

## 2.7 Criteria for Review and Revisions of the Budget and Work Plan

In order for the TWP process to be successful in reducing the administrative burden on the GCMRC, Reclamation, and the GCDAMP, it must have clear criteria for making changes to the budget and work plan. Revisions of the year two budget are intended to be limited to unexpected changes due to a scientific requirement or merit, or administrative needs. Year three changes may be more substantive according to the guidelines below. The individual steps of the process, including roughly when meetings should occur and their objectives, are provided in Table 1. The burden of an appropriate rationale for proposing a change falls upon the proposer to make a persuasive argument to the TWG and AMWG. The following criteria will be used by GCMRC, Reclamation, and TWG in making recommendations to AMWG on changes to the budget and work plan:

- **Scientific requirement or merit:** New information gained during the implementation of monitoring and research projects may result in a need to alter methods, scope, or timelines in the work plan or substantially alter or eliminate a project. This is a science need based on the experience of implementing an already approved project. This does not represent a shifting priority (e.g., policy change), but a scientific learning process which results in needed modifications to carry out the goals of the Program.
- **Administrative needs:** Administrative, policy, or programmatic changes may occur within the time-frame of an approved TWP. Examples might include the mitigation of an impact resulting from ESA, NHPA, or tribal consultation, a change in the “overhead” charges of a federal or state agency, a significant reduction of the balance of available funds, or a failure to secure permits.. As soon as an administrative event occurs that affects the TWP, GCMRC (or relevant agency – such as DOI) will notify the TWG.
- **New initiatives:** New initiatives may be brought up for discussion by members during BAHG or TWG budget discussions (see Table 1) for consideration by Reclamation and GCMRC. These new initiatives may need to be considered by the GCDAMP Program Manager prior to requesting either GCMRC or Reclamation to develop a proposal for mid-work plan consideration. If DOI determines it is beyond the scope of a mid-work plan change, then the initiative could be considered during the development of the next work plan. Given that the budget will likely be fully accounted for, direction on funding source within the current budget will be required for discussion with the GCDAMP Program Manager. Revisions must comply with the Budget Principles (see Section 2.1).